Use these instructions to set up your new laptop for the first time.

<mark>**If you are at a school when setting up your laptop, skip to Step 3.**</mark>

Step 1:

*** Check contents of box. Make sure you unpack a 2-part power cord and the laptop ***

CONNECT THE CHARGING CORD TO THE LAPTOP AND PLUG INTO POWER. POWER ON THE LAPTOP BY PRESSING THE POWER BUTTON. IT WILL TAKE A MOMENT TO LOAD.
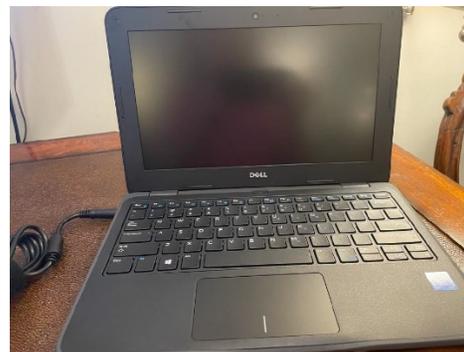
Step 2: (Skip this step if you are at a school.)

ON ANY OF THE FOLLOWING SCREENS, CONNECT TO YOUR HOME WIFI NETWORK BY SELECTING IT FROM THE LIST AND ENTERING THE PASSWORD. THEN CLICK NEXT TO JOIN.
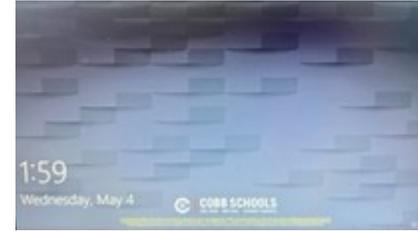
Step 3:

ENTER YOUR O365 EMAIL ADDRESS AND PASSWORD. PRESS **ENTER.**

O365 EMAILS FOLLOW THIS FORMAT: FIRSTNAME.LASTNAME@STUDENTS.COBBK12.ORG

Step 4:

WINDOWS 10 WILL BEGIN TO LOAD.

YOU ARE LOGGED IN AND FINISHED ONCE YOU SEE THE COBB COUNTY DESKTOP.

Do not attempt to install any VPN's on the student laptop. This can result in the laptop malfunctioning & connectivity issues with CCSD WiFi

For more helpful information see https://www.cobbk12.org/page/51289/student-laptop-program