KELL HIGH SCHOOL

2026-2027 Fall SEMESTER PARKING APPLICATION

Parking Permits are sold on a semester basis and are valid for 1 semester only

Once application has been validated, students can purchase their parking pass on MyPaymentsPlus (MPP). A completed/verified application AND payment is the only way to receive a decal.

Vehicles without a valid parking decal will be ticketed beginning

Parking at Kell HS is a privilege. Applicants will be checked for eligibility including attendance history from previous semester. Incomplete applications will not be accepted and payment for incomplete applications will not be accepted. Students will be notified one (1) time via CCSD email of their application status and permit pick-up time / directions as applicable. Students must pick up their permits at the Front Office.

PARKING APPLICATION CHECKLIST:

____ 4 Page parking application (PAVR forms/ CCSD Truancy form JGFF-I/ Kell Parking Contract) fully completed with all requested information, signed by both parent AND student

____ Copy of student's current, non-expired GA Driver's License

____ Copy of current, non-expired Insurance Card for vehicle being registered. The insurance card must show insurance company's name & telephone #, policy #, name of insured, date/term of coverage & vehicle information

____ Copy of current, non-expired GA Tag Registration showing vehicle owner, vin, tag, and valid dates

____ Payment: Check (payable to Kell HS), Cash (exact change only) or MPP — see reverse for permit fee schedule

____ No outstanding parking citations. Students with unpaid citations are ineligible to park on campus.

____ Attendance from previous semester will be checked to determine current eligibility for parking.

Kell Administration expects all drivers and passengers to conduct themselves in a responsible manner while driving on Kell property and in local subdivisions. Rules are outlined on the Cobb County PAVR & Truancy forms AND on the Kell Parking Contract.

Kell Administration reserves the right to revoke parking at their discretion.

Parking will be suspended after 6 or more unexcused absences or 10 or more tardy incidents.

Parking will be revoked after 13 or more tardy incidents or an accumulation of 5 or more Out of School Suspension days.

For more information, or for questions, please refer to our FAQ sheet on the reverse of this cover sheet or electronically on our website: www.cobbk12.org/kell select "resources" and then "parking".

SUBJECT: 2026-2027 SCHOOL YEAR PARKING APPLICATION, FEES, AND FINES

The information provides tie fees and fines for the school year. The parking application needs to be completed by and staff. It will also be available in the Digital Backpack on Police Department One Team. Please share this information with the administrative staff you designate to handle parking for your school.

STUDENT PARKING DECALS

	1st Car Decal	2nd Car Decal*
FIRST SEMESTER		
(Decals sold between)		
August 1 - September 30	$ 50.00	$5.00
October 1 - October 31	$ 45.00	$5.00
November 1 - November 30	$ 40.00	$5.00
December 1 - December 31	$ 30.00	$5.00
SECOND SEMESTER	***1st Car Decal***	***2nd Car Decal****
(Decals sold between)		
January 1 — February 28	$ 50.00	$5.00
March 1 - March 31	$ 45.00	$5.00
April 1 - April 30	$ 40.00	$5.00
May 1 - May 21	$ 30.00	$5.00

* 2nd car decal may be purchased for any additional vehicles after 1st car decal is purchased. Both decals are registered to the same student for a single parking space. This applies to each semester.

EMERGENCY ONE-DAY PARKING PERMITS can be purchased for $1.00.

DESCRIPTION	MINIMUM	MAXIMUM
NON-MOVING VIOLATION, 1ST OFFENSE	$10 + $1 PER DAY	$15 + $1 PER DAY
NON-MOVING VIOLATION, 2ND OFFENSE	$20 + $1 PER DAY	$30 + PER DAY
THIRD & SUBSEQUENT VIOLATIONS	$30 + $1 PER DAY	
MOVNG VIOLATION, 1ST OFFENSE	$20 + $1 PER DAY	$30 + $1 PER DAY
MOVING VIOLATION, 2ND OFFENSE	$25 + $1 PER DAY	$35 + $1 PER DAY

$1.00 PER DAY SHOULD BEADDED TO FINE FOR EACH DAY PAID LATE

Keli Student Parking

Frequently Asked Questions:

- How can I get a parking permit?

  Student Parking Permits are available for purchase from the Clerk (Parking) in the Front Office. Students must complete the parking permit application and pay for the permit.

  You have two ways to do this:

  Electronically: Download the application from Kell's webpage: www.cobbk12.org/kell
  In the menu section on the webpage, select "resources" and then "student parking info". Students may complete the application and then email the application and scanned copies of the required attachments to the Clerk: jeri.gardner@cobbk12.org. Payment is accepted via cash (exact change) or check (payable to Kell HS) in the Front Office. Payment is also available online at MyPaymentsPlus.

  In Person: Pick up a paper application from the Front Office or print it from the webpage. Submit the paper application, required attachments, and payment to the Clerk in the Front Office.

  To qualify for parking privileges, the student must be in good standing with regards to disciplinary status, attendance, outstanding items, fines, parking tickets etc. These issues will prevent a permit from being issued.

  No refunds will be issued for any reason. This includes, but is not limited to: those days students do not attend classes, suspension/revocation of parking privilege, removal of perm it, etc.

- How long will it take to receive my parking permit? How will I know if there is a delay in issuing my permit?
  Application processing takes 48-72 hours (2-3 school days) after our receipt of properly completed applications with payment. We will notify each student one (l) time via their Cobb County School District (CCSD) email when their permit is ready for pick up. We will also notify them one (l) time if their application has any problems that prevent the permit from being issued.

- How much does a permit cost?
  Permits are $50 for the first car for the first and $5 for each additional car — same driver. The county does pro-rate first car fees based on number of school weeks left in each semester. For the most up to date first car fee, please consult the fee schedule posted on Kell's website and within the permit application. Additional car permits are always $5.00 and do not follow a pro-rate schedule. Additional car permits are for the SAME DRIVER, different car.

- How long are permits valid for?
  Permits are valid for one (1) semester only. Students must complete the full permit application EACH SEMESTER. to park at Kell HS for the entire school year, students must purchase specific Fall and Spring permits for all vehicles they wish to drive to campus.

- I have a sibling at Kell. Can we purchase a $50 permit & a $5 permit so we can both drive? No, siblings must each purchase a $50 permit if they both drive each day. They cannot both be parked on campus at the same time without a permit. $5 permits are for a 2nd car-SAME DRIVER.

- Are one (1) day parking passes available?

Yes, students may purchase a maximum of seven (7) one day passes per semester. Cost per pass is $1.00 cash (exact). Purchase in person, at the Front Office prior to 8: I Sam; Monday-Friday. You must show proof of current driver's license, vehicle registration (tag) and insurance.

- Where/How do I affix my permit?
  Permits must be permanently affixed to the inside lower corner of the passenger side of the front windshield using the adhesive provided in such a manner that removal will destroy the permit. The permit is self-sticking and must not be taped or otherwise affixed. Please note that if your windshield has a border, the permit must be placed high enough to be seen above the border.

- When will I get a ticket? Will I get a ticket if my permit is not properly displayed?
  Ticketing begin dates will be listed on the coversheet of each semester's application. Applications must be submitted prior to that date to avoid being ticketed. Tickets are issued for improperly displayed permits.

- How much is my parking fine? How do I pay my fine?

Please refer to the application packet or the webpage for current parking fine fee schedule.

All ticket fines will be increased by $1.00 per school day, beginning at close of business on the 2nd school day after issue (example: tickets issued on a Monday begin accrual at close of business Wednesday). If left unpaid, ticket amount is doubled. When a parking ticket is issued, the student must report to the Clerk (parking) in the Front Office the very next school day to pay the fine. Kell accepts cash (exact change) or check payable to Kell HS. Fines can be added to MyPaymentsPlus upon student request.

Once the tickets have reached double their face value, the penalty is added to My Payments Plus for payment.

Unpaid parking fines will affect the status of your parking application for the next semester.

Questions not found here? Please email Assistant Principal, Jeffrey Burch:
Jeffrey.Burch@cobbk12.org

COBB COUNTY BOARD OF EDUCATION
PARKING PERMIT APPLICATION
AND
VEHICLE REGISTRATION

INSTRUCTIONS FOR FILING:

This application is for registering a vehicle by student, faculty, and/or staff for the purpose of securing a parking decal. Rules and regulations pertaining to on-campus parking and operation of vehicle are contained herein. Completion of this application shall be construed as acceptance of the parking and operation rules and regulations. Students who elect to drive a vehicle shall complete this application form. It shall be signed by Parent/Guardian, and all copies shall be returned to the school. Student ID#

THIS APPLICATION IS FOR: (check appropriate block)

STUDENT: First Car ☐ Additional Car ☐ Faculty/Staff ☐ Summer School ☐

Applicant's Name _____ DOB _____ Grade _____ Date _____

Applicant's Address, including City and Zip Code _____ (Work Location or Dept. for School Disctrict Employees only) _____

Applicant's Driver's License Number (GA) _____ State _____ Insurance Company & Policy # _____

Year _____ Make of Vehicle _____ Model (Name & No.) _____ Body Style _____ Color - Vehicle _____

Vehicle I.D. Number (VIN) _____ Georgia Vehicle Tag Number _____

After reading and understanding the rules and regulations as stated on the accompanying page, the undersigned acknowledges that permission to drive and/or park an automobile on any Cobb County School campus is a privilege and not a right. In consideration for such privilege, the undersigned expressly consent to any searches of the above-described vehicle or any other vehicles driven by applicant by administrators of the Cobb County Public Schools for any reason, at anytime while said vehicle(s) is on school property.

School/Site _____ Signature of Driver/Applicant _____

Signature of Parent/Guardian _____ Signature of Vehicle Owner _____

TO BE COMPLETED BY SCHOOL (Check Appropriate Session):

FIRST SEMESTER ___ SECOND SEMESTER ___ SUMMER SCHOOL ___

PRIORITY _____ PARKING PERMIT NUMBER _____

PARKING SPACE NUMBER _____ DATE PERMIT ISSUED _____

RECEIPT NUMBER _____ APPROVED _____

INSURANCE VERIFIED BY _____

VALID GEORGIA DRIVER'S LICENSE VERIFIED BY _____

FORM PAVR-2/06

RULES AND REGULATIONS

I. Each person who chooses to park a vehicle at a Cobb County High School or a designated site during normal school day hours must obtain a parking permit, consisting of one or a combination of the following: decal sticker, visitor's pass, one day permit, alternate vehicle pass. A parking space will be assigned or an area will be designated for legal parking.

Parking decals shall be affixed to the vehicle windshield by utilizing the adhesive on the decal. Decals shall be affixed in such a manner that the decal will be destroyed upon removal.

The decal shall be affixed to the inside lower right hand corner of the front windshield. The decal must be completely visible from outside the vehicle. All other parking permits shall be placed on the dash with the printed side up, in clear view from the outside. Failure/refusal to comply with this regulation shall result in the voiding of the permit and/or issuance of a parking citation. Parking decals and permits are not transferable from one vehicle to another or from one individual to another.

II. Student parking permits for available parking spaces will be issued upon application and payment of a parking fee. No refund will be made. Motorcycles shall have a student decal although assigned to a common parking area.

III. Priority in assignment of parking spaces will be established by the local school administration.

IV. The Cobb County Public School parking permit application and registration form (DPS form PAVR-1/06) shall be used to register vehicles and by copy, advise the applicant and Parent/Guardian of the Rules and Regulations.

V. Parking and traffic violators on campus shall be subject to, but not limited to, one or more of the following disciplines:

1. For minor violations, fine imposed must be paid the next day of school or imposed fine is increased $1.00 per day; and/or
2. Suspension of parking on campus; (No refund will be made);
3. Removal of parking decal; (No refund will be made);
4. Impounding of vehicle per County Ordinance or Georgia State Law;
5. For serious violations, State Court Traffic Ticket may be issued.
6. Failure to respond to a citation issued by a Campus Police Officer shall be grounds for cancelling the parking decal or permit, and the vehicle may be impounded at the discretion of the principal or his/her designee.
7. No decal or permit may be bought for or transferred to another student for any reason. Decals are to be issued to students who qualify for parking privileges as determined by the principal.

VI. Parking and traffic violations on campus subject to above discipline shall be, but not limited to the following:

1. Parking an unregistered vehicle on campus.
2. Parking in reserved places.
3. Parking at yellow curb or in "No Parking" or "Fire Lane" areas.
4. Parking in service roads, driveways and walkways.
5. Parking in unpaved areas.
6. Parking in entrance or exits of parking lots.
7. Parking at an angle or in a manner so as to utilize two parking spaces.
8. Failing to stop for "Stop" signs.
9. Failing to vacate vehicle on arrival at school.
10. Failing to leave school campus upon entering vehicle.
11. Giving false information and/or falsely registering a vehicle.
12. Operating a vehicle without valid driver's license (learner's permit not acceptable).
13. Reproducing, altering, defacing, or improperly displaying a parking decal.
14. Unauthorized parking in handicap parking spaces.
15. Driving too fast for conditions.
16. Reckless conduct with vehicle.
17. Parking in another student's parking space.
18. Speed shall not exceed 15 mph on campus.
19. All applicable State Law, Traffic Laws and Local Ordinances.
20. Valid Georgia License Plate, meeting State Requirements.

VII. The driver/owner of any vehicle will be responsible for the use of his/her vehicle while on campus, and subsequently for a violation of the above rules and regulations by persons other than himself/herself if the offense is committed with or in his/her vehicle.

VIII. Cobb County Board of Education shall not be responsible for the losses or damages to the property of users of its facilities, including loss due to bodily injury. Proof of insurance and a current Georgia Driver's License as reuiqred by state law shall be required prior to the assignment of a parking space.

IX. The local school principal is authorized to take action designed to prevent a student's cutting of class or nonattendance contrary to law and Board of Education policy (truancy). To emphasize the importance of being on time to school, of remaining at school, and attendance at school, the high school principal or his/her designee will suspend a student's parking privilege for the remainder of any semester at the time of the sixth unexcused tardy or for the unauthorized departure from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. There will be no refund for the cost of the parking permit. At the conclusion of the suspension of parking privileges, the student may reapply and purchase a parking decal if parking spaces are available.

Applicant's Signature _____ Date _____

COBB COUNTY
SCHOOL DISTRICT
Empowering Dreams for the Future

Form JGFF-1

NOTIFICATION OF TRUANCY AND TARDY RULE CONCERNING PARKING PRIVILEGE

_____
High School

Student's Name: _____
Last First

Grade: _____

Our staff is making a special effort to encourage punctuality to school and thus minimize classroom interruptions. Uninterrupted time on task is important to the learning process. Students who are late to school or who leave school without authorization disrupt this process.

To emphasize the importance of being on time to school, of remaining at school, and attendance in school, a student's parking privilege may be suspended for the remainder of the semester at the time of the sixth unexcused tardy or for unauthorized departure or truancy from school. The suspension of parking privileges will extend for at least forty-five (45) school days. If the semester has less than forty-five (45) school days remaining when the suspension occurs, the balance of the suspension will be served at the beginning of the next semester. At the conclusion of the suspension of parking privileges, the student may reapply and purchase parking decal, if spaces are available. In compliance with Cobb County School District rules, we are not permitted to refund the cost of the parking permit should parking privileges be suspended and the parking space may be reassigned to another student.

We solicit your support and help in this matter. Please sign the form below and return it with the parking application.

I have read and understand the stipulations of this notification.

_____ _____
Student's Signature Date

_____ _____
Parent/Guardian's Signature Date

This form is to be completed before a parking permit is issued to the student.

Kell High School Parking Contract - Academic Year 2026-2027

Student's Name: _____/ Cell Phone:_____/Student ID: _____

In consideration for the privilege of driving and parking a motor vehicle on the campus of Kell High School, the student and parent hereby acknowledge and agree to abide by the rules and regulations of the Cobb County School District stated in the Parking Permit Application and Vehicle Registration form (PAVR) and the rules and regulations of Kell High School stated below. The penalties for violation of these rules and regulations include citation and/or fine and/or towing/impoundment.

1) Only one vehicle registered to a student may be parked on campus at a time. Siblings who drive separate vehicles must each register their vehicle independently at the full 1st car cost. 2nd car fee applies to another car for the SAME STUDENT. The vehicle is attached to the student - not the family.
2) Students may only register a car that is owned/leased by themselves or their immediate family. The vehicle must bear current insurance and current state registration within the 50 United States.
3) ***All permits will be permanently affixed to the inside lower corner of the passenger side of the front windshield, using the adhesive provided in such a manner that removal will destroy the permit.*** Windshields with borders need to have the sticker placed high enough that it is visible and not impeded by the border.
4) Students must park in their assigned area. At no time can students park in Visitors, Faculty, Staff, Substitute parking, nor in any of the NO PARKING zones.
5) Parking permits ARE NOT transferable from one car to another or from one individual to another. Students may not trade, sell, loan, share, barter or give away a parking permit. ***A minimum of two (2) days ISS will be given to all parties involved in addition to all parties forfeiting parking privileges for at least 45 days. The school will not refund the cost of the permit.***
6) Students may have their parking privileges suspended or revoked as outlined in the Cobb County PAVR form, and at the discretion of local school administration, the principal and/or his/her designee. The below outlines major offenses and consequences however, it is not meant to be an all-inclusive list of offenses and penalties:

Suspension: parking will be suspended after six (6) or more unexcused absences or ten (10) or more tardy incidents

Revocation: parking will be revoked after thirteen (13) or more tardy incidents or an accumulation of five (5) or more Out of School Suspension (OSS) days. Parking will also be revoked for: students who illegally leave or who attempt to leave campus, students who illegally transport another student(s)off campus parking in any space that is not designated for student parking, any vehicle found to contain illegal drugs, alcohol or weapons, failure to observe any established parking or traffic safety regulations at school, falsification/forgery of ANY signature and/or ANY information on a parkingpermit application

7) Refunds will NOT BE ISSUED to students who have had their parking privileges suspended or revoked.
8) Students whose parking privileges have been suspended or revoked, or who have outstanding citation fines, will not be allowed to use daily/emergency parking. ***Should their vehicle be parked on the school campus, the vehicle is subject to being towed/ impounded without warning.***
9) Any vehicle entering the Kell campus is subject to a complete search by school authorities and law enforcement personnel assisting them. Such search may be conducted without warrant for any reasonable purpose.
10) Students enrolled in Minimum Day or other early release programs must meet the parking rules and regulations as stated. No exceptions will be made, and no special privileges extended to students enrolled in any of these programs.
11) Tickets/Citations will be written for any violation of Cobb County School District parking and traffic rules/regulations. For a current academic year listing of fines and consequences, please refer to the parking page of the Kell HS website.
12) *Parking Ticket/Citation accrual begins at close of business of the 2nd school day after citation has been issued.* Tickets accrue at a rate of $1 per school day that they remain unpaid until they reach double the face value of the ticket. *Unpaid tickets/citations will result in denial of parking permit for the next semester.* Parking fines are to be paid to the School Front Office, Parking Clerk

I have read, understand, and agree to abide by the rules and regulations specified in the Cobb County Public Schools Parking Permit Application and Vehicle Registration Form and the Kell High School Parking Contract. I also understand that Parking Permits are valid for ONE SEMESTER only. Fall permit sales are August-December; Spring permit sales are January-May. I agree to provide copies of my current driver's license, insurance, and vehicle registration for each permit I apply for. This means I will, at minimum, provide this information each semester.

_____/_____
Student Signature/ Date

_____/_____
Parent Signature/ Date