



EMPLOYEE NAME: _____

Revised: 1/86; 4/86; 11/88; 6/92; 1/94; 11/94; 05/95; 02/97; 4/01; 10/12; 6/17; 6/18; 8/25

JOB DESCRIPTION

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| POSITION TITLE: Teacher, Middle School Art | JOB CODE: 120 A |
| DIVISION: Leadership | SALARY SCHEDULE: Teacher |
| DEPARTMENT: Leadership | WORK DAYS: 184 |
| REPORTS TO: Principal | PAY GRADE: CIT (4, 5, 6 or 7) |
| FLSA: Exempt | PAY FREQUENCY: Monthly |
| PRIMARY FUNCTION: To provide art instruction to students and emphasize the importance of exhibiting art work through quality exhibitions. | |
| REVISION DATE(S): 8/25 | |

REQUIREMENTS:

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| 1. | Educational Level: Bachelor's degree |
| 2. | Certification/License Required: Valid Georgia Teaching Certification |
| 3. | Experience: None |
| 4. | Physical Activities: Routine physical activities that are required to fulfill job responsibilities |
| 5. | Knowledge, Skills, & Abilities: Written and oral communication; instructional strategies that connect the curriculum to the learners; student management |

The Board of Education and the Superintendent may accept alternatives to some of the above requirements.

ESSENTIAL DUTIES:

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| 1. | Demonstrates prompt and regular attendance. |
| 2. | Establishes a positive classroom climate and effectively manages art education instructions within that environment. |
| 3. | Provides quality art education experiences for all students and ensures each student's progress on an individual basis when possible. |
| 4. | Familiarizes one's self with the established art curriculum and plans lessons in concert with same. |
| 5. | Evaluates student progress in terms of the objectives of the course or grades taught. |
| 6. | Strives to be a team player and is supportive of colleagues and the administration. |
| 7. | Counsels with students and parents about career opportunities in the arts. |
| 8. | Provides assistance to students in preparing portfolios for exhibitions and scholarships. |
| 9. | Experiments with new art materials and products. |
| 10. | Provides assistance to local administrators and teachers in the resolution of problems related to curriculum and instruction. |
| 11. | Prepares and accompanies students when their attendance is encouraged at approved county and state conferences (i.e. School Art Symposium, Youth Art Month Exhibition at State Capital). |
| 12. | Participates in personal professional development in art education. |
| 13. | Meets expectations according to the regular middle school teacher job description. |
| 14. | Maintains prompt and professional communication with parents. |
| 15. | Performs other duties as assigned by appropriate administrator. |

Signature of Employee _____ Date _____

Signature of Supervisor _____ Date _____