



One Team, One Goal: Student Success

514 Glover Street
Marietta, GA 30060
Telephone: (770) 426-3300
www.cobbk12.org

March 1, 2022

Ms. Lesley Lenna
Document Strategies, Inc.
1235 Old Alpharetta Road, Suite 110
Alpharetta, GA 30005

Dear Ms. Lenna:

This is to advise you that the award to your company for **RFP P1021, Toshiba Copiers** as shown on the attached pages has been renewed.

The renewed award is in accordance with the terms and conditions of the Request for Proposal and with your pricing remaining firm from **April 1, 2022 through March 31, 2023** with an option to renew. This award letter is not an official order.

If you have any questions about this renewal award, please contact **Melanie Timmerman at 770-426-3415** or melanie.timmerman@cobbk12.org. The **Technology Department** contact is **Michael Murray at 770-426-3378**. We appreciate your interest and participation in the CCSD solicitation process.

Sincerely,

A handwritten signature in blue ink that reads 'Barbara Bates'.

Barbara Bates, CPPB, NIGP-CPP
Director of Procurement Services

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Attachment

cc: Accounts Payable
Michael Murray
Thomas Marshall
Kyle Matthews

BOARD OF EDUCATION

David Chastain, *Chair* • David Banks, *Vice Chair*
Randy Scamihorn • Jaha Howard • Leroy Tre' Hutchins • Charisse Davis • Brad Wheeler

SUPERINTENDENT

Chris Ragsdale

Renewal Award Letter, Page 2
 RFP P1021, Toshiba Copiers
 Document Strategies, Inc.
 Vendor-PO Mailing #104202
 Vendor Phone Number: 770-921-6761
 Vendor Email Address: llenna@dsiatlanta.com

ITEM #	DESCRIPTION	Unit Cost QTY 1-10	Unit Cost QTY 11-20	Unit Cost QTY 21+	
TOSHIBA e-STUDIO 4518A					
1	Networked e-STUDIO 4518A Copier, 45 CPM includes: * 2 x 550 sheet drawers and 100 sheet stack bypasses standard paper supply * Base or storage cabinet, if necessary * Automatic document feeder with duplexing * Power filter * Finish stapler * Network interface components	\$3,940.00	\$3,940.00	\$3,940.00	
	Five (5) Year Warranty to include Full Repair Service and Preventative Maintenance	\$1,000 per Device			
	Optional Hardware for Toshiba e-Studio 4518A				
	Large Volume Paper Tray/Feeder	\$300.00	\$300.00	\$300.00	
	Saddle Stitch Finisher	\$1,100.00	\$1,100.00	\$1,100.00	
	3-Hole Punch Kit	\$200.00	\$200.00	\$200.00	
	Fax Board	\$300.00	\$300.00	\$300.00	
TOSHIBA e-STUDIO 5518A					
2	Networked e-STUDIO 5518A Copier, 55 CPM includes: * 2 x 500 sheet drawers, 1 x 2,500 sheet tandem drawer and 100 sheet stack bypasses standard paper supply * Base or storage cabinet, if necessary * Automatic document feeder with duplexing * Power filter * Finish stapler * Network interface components	\$5,268.00	\$5,268.00	\$5,268.00	
	Five (5) Year Warranty to include Full Repair Service and Preventative Maintenance	\$1,000 per Device			
	Optional Hardware for Toshiba e-Studio 5518A				
	Large Volume Paper Tray/Feeder	Included	Included	Included	
	Saddle Stitch Finisher	\$1,600.00	\$1,600.00	\$1,600.00	
	3-Hole Punch Kit	\$225.00	\$225.00	\$225.00	
	Fax Board	\$300.00	\$300.00	\$300.00	

Renewal Award Letter, Page 3
 RFP P1021. Toshiba Copiers
 Document Strategies, Inc.
 Vendor-PO Mailing #104202
 Vendor Phone Number: 770-921-6761
 Vendor Email Address: llenna@dsiatlanta.com

ITEM #	DESCRIPTION	Unit Cost QTY 1-10	Unit Cost QTY 11-20	Unit Cost QTY 21+	
TOSHIBA e-STUDIO 6518A					
3	Networked e-STUDIO 6518A Copier, 65 CPM includes: * 2 x 500 sheet drawers, 1 x 2,500 sheet tandem drawer and 100 sheet stack bypasses standard paper supply * Base or storage cabinet, if necessary * Automatic document feeder with duplexing * Power filter * Finish stapler * Network interface components	\$6,098.00	\$6,098.00	\$6,098.00	
	Five (5) Year Warranty to include Full Repair Service and Preventative Maintenance	\$1,000 per Device			
	Optional Hardware for Toshiba e-Studio 6518A				
	Large Volume Paper Tray/Feeder	Included	Included	Included	
	Saddle Stitch Finisher	\$1,600.00	\$1,600.00	\$1,600.00	
	3-Hole Punch Kit	\$225.00	\$225.00	\$225.00	
	Fax Board	\$300.00	\$300.00	\$300.00	
ADDITIONAL ITEMS					
4	Percentage discount for related items that may be purchased during the contract period.	10%			
Optional Hardware for Toshiba e-Studio 5518A					
5	Hourly rate for additional related services that may be needed during the contract period.	\$195.00/per Hour			