

Using the Microsoft Bing Translator Webpage

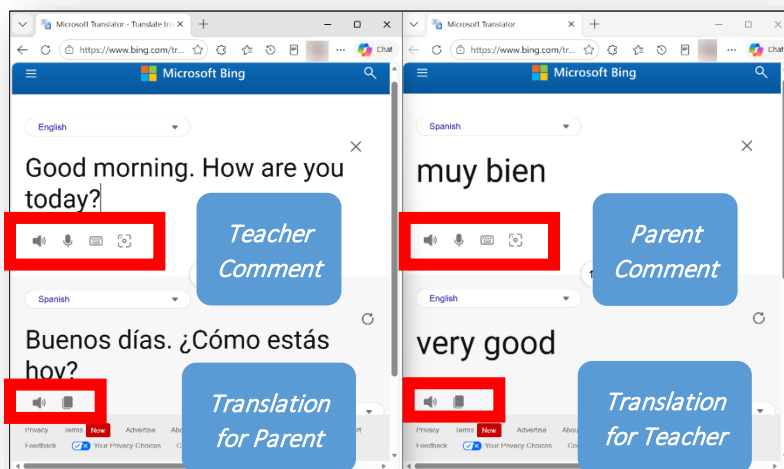
These directions explain how to use Microsoft Bing Translator.

Navigating the Translator Webpage

1. Open the webpage:
<https://www.bing.com/translator>.

2. Open the webpage again in a second window.
3. Snap both translator windows side by side in a split screen.

4. Select the **spoken language** and the **translated language**. Repeat in the second window.
Note: One window needs to have the teacher's language first and the other party's language second. The second window needs to have the other party's language first and the teacher's language second.



5. Type or use the **Speak to translate button** to dictate what you would like to have translated. Allow the parent or other party to read the translation, or click the **Listen to translation button** to have it read aloud.
Note: The Speak to translate button only shows after a language is selected. The Listen to translate feature is not available for all languages.
6. In the second window, have the parent or other party type or use the **Speak to translate button** to dictate what they would like translated. Read the translation, or click the **Listen to translation button** to have it read aloud.
Note: The Speak to translate button only shows after a language is selected. The Listen to translate feature is not available for all languages.

