🦅 PEBBLEBROOK HIGH SCHOOL

WORK-BASED LEARNING (WBL) RECRUITMENT

Focus on the Future

October 27, 2026

Dear Juniors and Seniors,

Good morning!

My name is **Ms. Janice Cooper-King**, and I am the **Work-Based Learning (WBL) Coordinator** at Pebblebrook High School.

As we prepare for **second semester**, I would like to invite interested **11th and 12th grade students** to explore the opportunity to participate in Work-Based Learning. WBL is an excellent program that allows students to earn high school credit while gaining valuable real-world work experience.

What is Work-Based Learning?

Work-Based Learning combines classroom instruction with paid employment, allowing students to develop:

- Employability skills
- Financial literacy skills
- Time management skills
- Customer service and communication skills
- Career readiness experience
- A stronger resume for college, military, and future employment opportunities

Students in WBL leave campus during their designated WBL period(s) to report to work after signing out according to school procedures.

Student Requirements

To be considered for Work-Based Learning, students should:

- ✅ Be in the 11th or 12th grade
- ✅ Be at least 16 years old
- ✅ Maintain good attendance
- ✅ Maintain appropriate academic performance
- ✅ Be on track for graduation
- ✅ Have reliable transportation to and from work and school
- ✅ Currently have a job or be actively seeking employment
- ✅ Meet school expectations regarding behavior and discipline

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Application Deadline

📅 December 1, 2026

All applications must be submitted by **December 1, 2026,** for consideration for enrollment in the Work-Based Learning Program for second semester.

Application and Approval Process

After submitting your application:

1. Your grades, credits, attendance, and tardies will be reviewed.
2. School administration will review discipline records.
3. If approved, your information will be shared with your counselor to determine if WBL can fit into your schedule.
4. Students who are accepted into the program will attend a WBL Orientation at the beginning of the semester.

During orientation, students will receive information regarding:

- Employer paperwork
- Monthly assignments
- Monthly CTLS meetings
- Monthly timesheet submissions
- Program expectations
- Earning WBL credit

Program Expectations

Students enrolled in WBL are expected to:

- Complete monthly assignments.
- Submit one timesheet each month.
- Attend one CTLS meeting each month.
- Complete the required WBL Portfolio and Final Assessment.
- Maintain employment and follow all school and workplace expectations.

Recruitment Video

Please review the WBL Recruitment Video with your parents or guardian before applying.

🎥 **Recruitment Video:**
CCSD WBL Recruitment - Updated


CCSD WBL
Recruitment - Updat


CCSD WBL
Recruitment - Updat

Apply Today

WBL Application

Application Deadline: December 1, 2026

https://forms.gle/kzjiBpitLa82heQk8

Questions?

Ms. Janice Cooper-King
Work-Based Learning Coordinator
Computer Science Teacher
Pebblebrook High School

📍 **Room 665** (Next to the School Store)

📧 **janice.cooper-king@cobbk12.org**

Feel free to stop by during lunch or send an email with any questions.

We look forward to helping you gain valuable workplace experience while earning high school credit. Work-Based Learning provides students with opportunities to develop career readiness, gain additional work hours, build financial literacy skills, and strengthen their resumes for college, military service, and future careers.

We encourage you to consider becoming a part of the **Pebblebrook High School Work-Based Learning Program** and begin building your future today!

Be Proud. Be Committed. Be Pebblebrook. 🦅💙❤️